



Coffinswell Parish Council

Serving the Communities of
Coffinswell & Dacombe

The Girl Bunting is the UK's rarest farmland bird. The entire breeding population is found between Exeter and Plymouth.

AGENDA FOR THE COFFINSWELL PARISH COUNCIL MEETING TUESDAY 18th NOVEMBER 2025 AT 7PM IN ST BARTHOLOMEW'S CHURCH

You are hereby summoned to attend a meeting of the Council, which is to be held at St Bartholomew's Church, Coffinswell on Tuesday 18th November 2025 at 7pm for the purpose of transacting the following business:

- 1. The Chairman will open the meeting and receive apologies.**
- 2. To declare any interests arising at this meeting.**
- 3. Reports:**
 - 3.1 County Councillors' report.
 - 3.2 District Councillors' report.
 - 3.3 Police Advocate and Neighbourhood Watch reports and updates.
- 4. Approval to consider, amend as agreed by the Council and approve the minutes of the following meeting:**
Tuesday 16th September 2025
- 5. Finance**
 - 5.1** To agree and approve the payments schedule.
 - 5.2** To agree and approve the bank reconciliations for September and October 2025.
 - 5.3** To receive the budget update for period 1st April 2025 to 31st October 2025.
 - 5.4** To discuss the budget for 2026 – 2027.
- 6. Funding & Grants:**
To receive any updates on funding and grants.
- 7. Footpaths & Highways:**
To receive any updates on any footpath or highways issues.
- 8. To note any correspondence received:**
To include any other items that do not relate to planning or enforcement, plus any other standing orders that have been omitted on this agenda, that should be otherwise included.
- 9. Parish Matters:**
 - 9.1** Update regarding Parish Council IT/email requirements.
 - 9.2** Local Government Reorganisation Update
 - 9.3** To receive any further updates on parish matters.

10. Planning:

10.1 To note the planning applications and responses since the last Parish Council Meeting in September 2025:

Ref: 25/01743/CAN - High Meadow Road Past Old Rectory Coffinswell Devon TQ12 4SN
Application for Prior Approval Tree cutting on behalf of Openreach so they can provide service to the customer at High Meadow. Tree pruning will be required on the trees opposite Manor Cottage going up the embankment towards High Meadow. Clearance required will be approximately 0.5m in circumference around the cable to provide a clear line of sight.

Response required by 17th November 2025 : Response submitted 3rd November 2025

10.2 To note the following planning decisions:

Application Ref: 25/01484/TPO – The Old Parsonage - road from Westcombe Park to Princess Cottages

Grant of Consent: Removal of deadwood and hanging branches throughout the canopy of the tree. Issued 3rd November 2025

11. Correspondence received by the Parish Clerk

12. Enforcement Issues:

To receive any updates on outstanding enforcement issues.

13. Public Question Time:

Fifteen minutes to be allowed for members of the public to ask questions or make comment on the work of Coffinswell Parish Council or on matters arising that affect the Council.

14. To note the date of the next meeting:

Tuesday 20th January 2026

Signed: *L Moorse*
Clerk to Coffinswell Parish Council

Dated: Tuesday, 12th November 2025